

No. F-13011/1/2015-HR
Government of India
Ministry of Micro, Small and Medium Enterprises
(HR Section)

Udyog Bhavan, New Delhi.
Dated: 01.01.2024

OFFICE MEMORANDUM

Subject: Reconstitution of the Internal Complaints Committee to look into complaints of sexual harassment of women at workplace in the Ministry of Micro, Small and Medium Enterprises.

In supersession of this Ministry's O.M. No. A-13011/1/2015-HR dated 31.10.2023, and in terms of provision under section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee (ICC) for receiving and redressal of complaints of sexual harassment for the Ministry of Micro, Small and Medium Enterprises has been reconstituted as below :-

- | | |
|--|-------------------|
| 1. Smt. Mercy Epao, JS | --Chairperson |
| 2. Dr. Mandip Sharma, Social Activist & Corporate Consultant/Trainer on POSH | --External Member |
| 3. Smt. C. V. Sarada, DS | --Member |
| 4. Shri Ajay Kumar, DS | --Member |
| 5. Smt. K. R. Rajeshwari, DD | --Member |
| 6. Smt. Vandana Monga, PS | --Member |

2. The Committee shall submit detail of complaints received and disposed the cases. Also, for the Annual Report of Ministry of MSME.
3. This issues with the approval of the Competent Authority.

N. Raja Swamy 01/02/24
(N. Raja Swamy)

Under Secretary to the Govt. of India
Tel. No. 23063293

To,

1. PS to Minister(MSME)
2. PS to MOS (MSME)
3. PSO to Secretary (MSME),
4. PPS to JS(AFI)/PPS to JS (SME)/Sr. PPS to JS (ARI)/ PS to EA/PPS to DDG.
5. Dr. Mandip Kaur Social Activist & Corporate Consultant/Trainer on POSH (mandipsharma.posh@gmail.com)
6. All officers of the level of DIR/DS/US in the Ministry (proper).
7. All Sections in the Ministry of MSME.
8. Smt. Mery Epao, Joint Secretary, Ministry of MSME.
9. Smt. C. V. Sarada, DS , Ministry of MSME.
10. Shri Ajay Kumar, DS, Ministry of MSME
11. Smt. K. Rajeshwari, DD, M/o MSME.
12. Smt. Vandana Monga, PS, M/o MSME
13. E-Office system (For Notice Board).
14. Guard File.