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MEMORANDUM OF ASSOCIATION OF MAHATMA GANDHI INSTITUTE FOR RURAL INDUSTRIALISATION (MGIRI), Wardha

1. Name Of the Institute:

The name of the Institute shall be "MAHATMA GANDHI INSTITUTE FOR RURAL INDUSTRIALISATION" (MGIRI) (A National Institute under the Ministry of MSME)

2. Registered Address:

Mahatma Gandhi Institute for Rural Industrialization (MGIRI), Maganwadi, Wardha-442001, Maharashtra State, India

3. Aims and Objectives:

The aims and objective of the institute are as under:

- a) To upgrade and accelerate the process of rural industrialization of the country so that the country can move towards Gandhian vision of sustainable village economy and the products of rural industrial sector coexist with those of mainstream industrial sector and become equally popular in the country.
- b) To create an ethos to attract professionally trained youth and senior 'experts' to Gandhian vision of Gram Swaraj.
- c) To empower traditional craftsmen and artisans.
- d) To promote innovation and foster creativity by supporting pilot level studies/ field trials of new ideas.
- e) To conduct in generic / frontline areas, research and development on appropriate and alternative technologies, with emphasis on use of local resources for sustainable rural development and to network with national level S & T institution so as to provide S & T intervention for the entire range of rural industries.
- f) To establish, maintain and manage the institutions, laboratories, workshops, museums and organizations to promote scientific industrial / applied research and develop and to utilize and exploit for the purposes, do experiment or otherwise on any discovery and invention likely to be of use to village industries.
- g) To help in ensuring protection of intellectual property of traditional artisans, craftsmen and all grass-root innovators as well as that which is generated by the institute, its branches or associates in the process of rural industrialization.

h) To conduct and promote research and development projects sponsored by industries in the public/ private sector and others and in consonance with national priorities for rural industrialization.

i) To utilize the results of the R&D conducted under the auspices of the institute towards the development of rural industries in the country and the payment of a share of royalties arising out of the development of the results of researches to those who are considered as having contributed towards the pursuit of such researches.

j) To do all other such things as the Institute may consider necessary incidental or conducive to the attainment of the above objects.

4. In order to achieve the above-mentioned objectives, the institute shall:

- i) Set up a strong two-way linkage between Mahatma Gandhi Institute for Rural Industrialization, the rural 'industrialist' and the 'technical experts' available in the professional institute to facilitate quick industrialization and to identify newly emerging areas where opportunities for Village Industries sector's contribution exist.
- ii) Set up rural industrial estates with all the necessary infrastructure facilities like power (preferably renewable energy based), water, sanitation, cold storage, specialized tool rooms/ testing facilities etc.
- iii) Undertake / sponsor projects in mission mode to give substantial thrust to the market penetration of selected village industries products.
- iv) Conduct specialized HRD programmes in generic areas like Total Quality Management (TQM), Creativity and Innovation, Rural Entrepreneurship Development, Gandhian Model of Development etc
- v) Provide policy support, technical and advisory services like documentation, information extension, consultancy and testing etc. to rural entrepreneurs.
- vi) Undertake Pilot Projects for the technologies already developed with a view to develop appropriate mechanisms for the transfer of such technologies.
- vii) Publish the scientific data, reports, periodicals, books and papers as may be needed for the sector in furtherance of the objects of the institute.
- viii) Undertake surveys of resources in various regions in order to identify the technologies required for their utilization by the village industries.
- ix) Enter into arrangements with foreign scientific agencies and institutions for exchange of scientists, study tours, training in specialized areas of science and technology, conducting joint projects, providing technical assistance in the establishment of scientific institutions and for other matters consistent with the aims and objectives of the institute.
- x) Invest the funds of, or money entrusted to, the institute upon such securities or in such manner as may from time to time be determined by the Governing Body and from time to time sell or transpose such investment.
- xi) Purchase, take on lease, accept as a gift or otherwise acquire, any land or building wherever situated in India, which may be necessary for the institute.
- xii) Construct or alter any building, which may be necessary for the institute.

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- xiii) Sell, assign, mortgage, lease, exchange and otherwise transfer or dispose of all or any property, movable or immovable, of the institute for the furtherance of the objects of the institute.
 - xiv) Establish and maintain a research and reference library in pursuance of the objects of the Institute with reading and writing rooms and to furnish the same with books, reviews, magazines, newspapers and other publications.
 - xv) Appoint, or employ, temporarily or permanently, any person and persons and to pay them or other persons, for services rendered to the institute such salaries, wages, gratuities, provident funds and pensions and to introduce and implement welfare schemes, including, but not limited to superannuating or housing schemes for the benefit of such persons, as the Institute may in this behalf determine; and
 - xvi) Conduct short term / long term courses leading to degrees / diplomas in rural industrialization, duly recognized by AICTE, IITs and / or State / National universities.

5. The Executive Council of the institute shall be the body constituted by the General Council, under the rules and regulation of the Institute and the first members of the said Executive Council shall be:

The following are the names, addresses, designations, ages occupations and nationalities of the member of the Executive Council of the above institute, and they are entrusted with the work of management of the institute as per rules and regulations of the institute. The first members of the said Executive Council shall be:

SN	Name & Address	Designation	Age	Nationality	Occupation
1.	Shri. Surendra Kumar Tuteja, Secretary Ministry of Agro and Rural Industries, GOI, Udyog Bhawan, New Delhi - 110001.	Chairman	58	Indian	Govt. Service
2.	Shri. Chinmay Basu Chief Executive Officer, K.V.I.C., 3 Irla Road, Vile Parle (W), Mumbai - 400056.	Member	52	Indian	Govt. Service
3.	Prof. Kalia Thuvalappil Inniri Vasu No. 1, Surasa, Vinayak Nagar, Hebbal, Bangalore - 560024.	Member	64	Indian	Rep. of NGO
4.	Dr. Abraham Verghese, 155, 1st Floor, Second Main, Sheshadripuram, Bangalore - 131001.	Member	68	Indian	Rep. of NGO
5.	Shri. Bal Vijayji Khadi Mission, Wardha	Member	76	Indian	Rep. of NGO
6.	Dr. Vibha Gupta Magan Sangrahalaya, Wardha.	Member	50	Indian	Rep. of NGO
7.	Shri. Laxmidass, Akhil Bhartiya Gramodyog Mahasangh, 2 Shankarpur, Delhi - 110092.	Member	56	Indian	Rep. of NGO
8.	Dr. Naresh Pal, Director (S&T), KVIC, 3, Irla Road, Vile Parle (West), Mumbai - 56	Member Secretary	48	Indian	Govt. Service

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Rules & Regulations of Mahatma Gandhi Institute for Rural Industrialization (MGIRI)

1. Short-title Extent, and Commencement:

- a) These rules and regulations may be called the Rules and Regulations of the Mahatma Gandhi Institute for Rural Industrialization.
- b) In their scope and application these rules shall extend to headquarters, all the branch institutes and other units of the Mahatma Gandhi Institute for Rural Industrialization all over the country.
- c) These rules shall come into force from the date on which the institute namely, Mahatma Gandhi Institute for Rural Industrialization is registered under the Societies Registration Act, 1860.

2. Area of Operation:

The area of operation of the Institute shall extend to the whole of India.

3. Definitions:

In the rules and regulations, the following words shall have the meaning given against them unless there is anything contrary in the subject and context.

- a) "The Institute" means the "Mahatma Gandhi Institute for Rural Industrialization", an Institute registered under the Societies Registration Act, 1860.
- b) The "General Council" means the body constituted under these Rule and Regulations as the General Council of the Institute.
- c) The "Executive Council" means the body constituted under these Rules and Regulations as the Executive Council of the Institute.
- d) The "President" means the President of the General Council of the Institute.
- e) The "Vice-President" means the Vice President of the General Council of the Institute
- f) The "Chairman" means the Chairman of the Executive Council of the Institute".
- g) The "Director" means the person appointed as the Director of the Mahatma Gandhi Institute for Rural Industrialization (MGIRI) located at Wardha.
- h) "Year" means, unless specified otherwise by the Governing Body of the Institute, the financial year of the Government of India.

4. Headquarters of the Institute:

The head office of the institute shall be situated in the premises of the Mahatma Gandhi Institute for Rural Industrialization (MGIRI) at Wardha.

5. General Council (GC)

There shall be General Council of the Institute and it shall comprise of a maximum number of 35 members. The following are the members of the General Council:

- a) The Minister in charge of the Union Ministry of Micro, Small and Medium Enterprises who shall be President of the G. C.
- b) The Chairman of the Khadi & Village Industries Commission (KVIC) who shall be a Vice-President of the Institute.
- c) The Secretary Ministry of MSME who shall be a Vice-President of the GC.
- (ca) Financial Advisor of the Ministry of MSME.
- (cb) Joint Secretary of the Ministry of MSME looking after KVI sector.
- d) The Senior / Principal Advisor in-charge of VSE Division of Planning Commission
- e) The Following officials of Government of India or their representatives of rank not less than Joint Secretary shall be Ex-Officio members of the Institute.
 - i) Secretary in the Ministry of Science and Technology
 - ii) Secretary in the Ministry of Rural Development
 - iii) Director-General of CSIR, New Delhi
 - iv) Director-General CAPART, New Delhi
- f) Following representatives of specialized institutions / agencies or their nominees-
 - i) Director-General ICAR, New Delhi
 - ii) Director, NID, Ahmedabad
 - iii) Managing Director, NRDC, New Delhi
 - iv) Director of Indian Institute of Management, Ahmedabad
 - v) Director of IIT-Delhi
- g) Chief Executive Officer of KVIC, Mumbai
- h) The two experts members of KVIC, Mumbai
 - i) Five prominent persons/scientists/ rural industrialization experts to be nominated by the President for a term of three years.
 - j) Five representatives of voluntary organizations/associations/institutions and artisans involved in the process of rural industrialization to be nominated by the President for a term of three years.
 - k) Six representatives of the State Govt. from the related departments / boards, each for a term of three years, on rotational basis, representing all the KVIC zones as far as possible.
- l) The Director of the Mahatma Gandhi Institute for Rural Industrialization located at Wardha shall be ex-officio Member Secretary of the GC.

6. Change of Address of the Members of the Institute:

The Institute shall maintain a roll of members giving their full names, addresses and occupations and every member shall sign the same. If a member of the Institute changes his/her address, he/she shall notify his/her new address to the Director of MGIRI who shall thereupon "arrange his/her new address to be entered in the roll of members. Where, however, a member does not notify any change of address to the Director, MGIRI his/her address given in the roll of members shall be deemed to be his/her address.

7. Admission of Members:

The general council may by passing a resolution, admit new member / members who are specialized in the field of Science and Technology and / or experts in Khadi and village industries activities.

8. Cessation of Ex-officio Membership:

Where a person becomes a member of the Institute by virtue of the office of appointment which he / she holds; his / her membership of the Institute shall be terminated when he/she ceases to hold that office or appointment.

9. Cessation of Membership of Others:

Membership of members other than ex-officio members shall be terminated on the happening of any of the following events:

- i) On the expiry of the period of membership for which nominated;
- ii) Death, resignation, insolvency, lunacy or conviction for a criminal offence involving moral turpitude;
- iii) When a member does not attend three consecutive meetings of Institute without proper leave of absence.

10. Terms of Membership:

- a) The nominated member shall be eligible for re-nomination.
- b) If a casual vacancy exists during this period such vacancy shall be filled in like manner as the original vacancy and the admitted member shall hold office for the unexpired portion of the term.

11. Resignation:

When a member desires to resign his membership of the Institute, he/she shall forward his / her letter of resignation to the Director. The resignation shall take effect only from the date of its acceptance by the President.

12. Annual General Meeting:

The annual general meeting of the General Council shall be held once in every year on such date and at such time and place as may be determined by the President of the General Council.

13. Special General Meeting:

- a) The President of the General Council may convene a special general meeting of the General Council whenever he thinks fit.
- b) The President of the General Council shall convene such a meeting on the written requisition of not less than one third members of the General Council.
- c) Any requisition so made shall express the objective of the meeting proposed to be called and shall be left at the office of the Director.
- d) At all special general meetings, no subject other than that stated in the notice of requisition shall be discussed, except when specially authorized by the President of the General Council.

14. Calling of Meetings:

- a) All meetings of the General Council shall be called by notice in writing by and under the hand of the Director as the Member Secretary of the General Council.
- b) Every notice calling a meeting of the General Council shall state the date, time and place of the meeting and shall be delivered or sent by post along with the agenda of the meeting to every member ten clear days before the day appointed for the meeting.
- c) Any inadvertent omission to give notice to or the non-receipt or late receipt of notice by any members shall not invalidate the proceedings of the meetings and proof that the envelope containing such notices was properly addressed and duly posted will be sufficient proof of such notice.
- d) In case of emergency or in case of time constraints do not permit convening of the GC, the Member-Secretary, with the permission of the President, may have the agenda circulated among all its members. Any resolution arrived at through circulation and with the approval by a majority of two thirds of members signing shall be effective and binding as if such resolution has been passed at a regular meeting of the GC.
- e) The GC should meet at least once in a year. One of the meetings will be the Annual General Meeting to approve the Annual Report and the Budget for MGIRI

15. Chairman of Meetings:

The President shall preside over all meetings of General Council and in the absence the President, one of the Vice-Presidents shall preside over. In the absence of them, members present shall choose one from among themselves to preside over the General Council meeting.

16. Quorum:

One-third of the total membership of the General Council shall form a quorum. No quorum shall be required for any adjourned meeting.

17. Determination of Disputed Questions:

- a) All disputed questions at meetings of the General Council shall be determined by majority vote of the members present and voting.
- b) Each member of the General Council shall have one vote.
- c) In case of equality of votes, the person presiding over the meeting shall have a casting vote.

18. Special Invitees:

The President may invite any person other than a member to attend a meeting of the General Council. Such an invitee shall not, however, be entitled to vote at the meeting.

19. Functions and Powers:

The General Council shall have the following powers and functions, namely to:

- a) Give overall policy guidance and direction for efficient functioning of the Institute;
- b) To nominate to the Executive Council (EC) 10 of its members.
- c) Approve the annual budget of the Institute drawn up by the E.C. for sanction of grants.
- d) Consider the balance sheet and audited accounts for the previous year;
- e) Consider the Annual Report prepared by the Executive Council.
- f) Amend rules of the Institute framed in accordance with the bylaws on the recommendation of EC.
- g) Amend bye-laws not inconsistent with the aims and objectives of the Institute;
- h) Perform such other functions not mentioned under clause 19 of this Rules and Regulation as entrusted to it under these rules;
- i) Delegate such of its powers to other authorities of the Institute as it may consider necessary and proper.
- j) Admit new members subject to the provisions contained under the rules.
- k) Write off irrecoverable monetary losses and stores within the limits prescribed by the Executive Council;
- l) Recommend resource allocation for R&D and other activities/facilities of the Institute.
- m) Regularly monitor the progress of R&D and other activities of the Institute.
- n) Recommend devolution of powers to such officers as GC considers fit, in order to ensure efficient functioning of the Institute

20.Validation of Acts:

The General Council shall function, notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any member, and no act or proceedings of the General Council shall be invalidated or nullified merely by reason only of the existence of any vacancy therein or any defect in the appointment or nomination of any member.

21.Constitution of the Executive Council(EC):

The Executive Council of the institute shall consist of not more than 15 members out of which 10 members shall be nominated by the GC for a term of 3 years as per clause 19(b). Casual vacancy among the above 10 members shall be filled in by GC.

The 10 members will include:

- (i) Secretary of the Ministry of MSME who shall officiate as the Chairman of EC.
- (ii) Director of MGIRI who shall officiate as the Member Secretary of the EC.
- (iii) Financial Advisor of the Ministry of MSME.
- (iv) Joint Secretary,(KVI) of the Ministry of MSME

The remaining five members will be nominated by the Chairman of the E.C. on the basis of panels submitted from the following categories for a period of one year extendable to another term:

- (a) S&T / interface institutions: 2
- (b) Management / entrepreneurship institutions / NABARD, etc, banks/ training institutions: 2
- (c) NGOs / SHG federations / activists / business leaders: 1.

22.Functions and Powers of the Executive Council:

- i) It shall be the function of the Executive Council generally to carry out the object of the Institute as set-forth in the Memorandum of Association;
- ii) The Executive Council shall administer, direct and control the affairs and funds of the Institute and shall have authority to exercise all the powers of the Institute subject to the budget limits;
- iii) The EC may delegate such of the powers as may be necessary to the Director of MGIRI as well as to the other Committees and Sub-Committees constituted under these regulations for the efficient functioning of the Institute.
- iv) The E C may delegate powers to Director MGIRI, to appoint technical and other staff for MGIRI upto Grade pay of Rs. 4800/-
- v) The EC shall have the power to enter into arrangements with the Govt. of India, State Govts. and other public or private organizations or individuals for securing and accepting endowments, grants-in-aid, donations or gifts to the Institute on mutually agreed terms and conditions provided that the conditions of such grants-in-aid donations or gifts, if any shall not be inconsistent or in conflict with the nature or objects of the Institute.

vi) Deleted

vii) The Executive Council shall have the power to take over and acquire by way of purchase, gift, donation or otherwise from Govt. or other public bodies or private individuals willing to transfer the same, libraries, laboratories, museums, collections, immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objectives stated in the Memorandum of Association and provision of these rules;

viii) The Executive Council may, by resolution, appoint committees, sub-committees, advisory boards and panel of experts for such purposes and with such powers as the Executive Council may think proper.

ix) The Executive Council shall approve contract R & D consultancy projects and licensing of IPR beyond the powers of the Director of Institute.

x) The Executive Council shall consider the Annual Report of MGIRI before placing it before GC.

x) The Executive Council shall constitute Selection Committees and assessment Committees for all technical staff.

xi) The Executive Council shall consider any other matter as may be referred by the Director of Institute.

23. Functions & Powers of the Chairman of Executive Council.

- a) The Chairman shall have the authority to cause to review periodically the work and progress of the Institute with a view to ensuring that the activities of Institute are carried on, in accordance with the provision of the Memorandum of Association including Rules/ Regulations/ bye-laws of the Institute.
- b) The Chairman shall have the authority to order inquiries into the affairs of the Institute, and to pass orders on the recommendation of any Purview/Enquiry Committee.
- c) The Chairman may, in writing delegate such of the powers, as he may consider necessary to the Director of the Institute.

24. Appointment of Director and Staff of MGIRI

(1) Search-cum-Selection Committee as per DoPT instructions may be constituted by the EC for the selection of the Director of MGIRI. Similar committees may also be constituted with the approval of Chairman, EC for the selection of Scientific / Technical post of MGIRI and for the administrative post of MGIRI. These selection committees may also associate other experts with the approval of Chairman, EC.

(2) Selection Committee will select the respective category of staff, as per the Selection procedures prescribed by the DoPT and recommend their appointment to the EC.

(3) While constituting the Selection Committee and while formulating the Selection procedures, the Office Memorandum of DoPT No. AB 14017/11/2004-Estt.(RR) dt. 30.07.2007 shall be followed.

24A MGIRI employees shall be governed by the rules applicable to Central Government employees, such as:

- ❖ Central Civil Services (Classification, Control and Appeal) Rules, 1965*
- ❖ Central Civil Services (Conduct) Rules, 1964.
- ❖ Central Civil Services (Pension) Rules
- ❖ Central Civil Services (Temporary Service) Rules, 1965.
- ❖ Central Civil Services (Leave Travel Concession) Rules, 1988
- ❖ Central Civil Services (Leave Rules)
- ❖ Central Civil Services (Redeployment of Surplus Staff) Rules, 2002
- ❖ Contributory Provident Fund Rules.
- ❖ Central Civil Services (Medical Attendance) Rules

Note: The schedule to the CCS (CCA) Rules incorporating details of the appointing authority, disciplinary authority and appellate authority for the purpose of these Rules applicable to employees of MGIRI, Wardha is enclosed as Annexure I (to the MoA of MGIRI).

24 A Functions and Powers of the Director:

(a) The Director will be the Chief Executive Officer (CEO) of MGIRI and will be responsible for the overall administration and functioning of MGIRI in terms of R & D, outreach, networking etc.

(b) The Director shall exercise such powers and carry out the functions in respect of the general superintendence over the affairs of MGIRI and its day to day management as may be assigned / delegated to him by the EC, for the purpose of the MoA.

24B Duties of the Director:

Convening the meetings of the GC / EC and drawing- up their agenda with the approval of the President of GC and Chairman of EC respectively and maintaining the minutes, besides keeping the record of members of these bodies (vide section 9 of MoA and section 29 of MGIRI Rules and Regulations).

(i) Bringing items that have a bearing on the functioning of MGIRI before its GC / EC; in particular; reporting on matters of financial importance and details of pending litigations.

(ii) Furnishing returns, reports and statements required to be made available to the Central Government.

(iii) Receiving reports and recommendations of various committees set up by the GC / EC and placing before them (along with his own observations wherever warranted) for their consideration and direction; in case of reviews of Government Schemes the report vetted by the GC / EC may be brought to the notice of the Government.

- (iv) Preparing plans and budgets (annual plan, five year plan etc) and placing before EC/ GC for approval.
- (v) Preparing the Annual Report, performance budget, outcome budget and other documents as specified by the Government from time to time, and placing them before the GC/ EC for their consideration and submitting them to the Central Government.
- (vi) Representing MGIRI in respect of all Court cases as a person and to be custodian of the common seal of the Institute.
- (vii) Operating the bank accounts of the Institute as per the directions of the EC and managing its finances in an optimal way in accordance with the GFRs of Govt. of India
- (viii) Taking steps to create information cell, vigilance cell, etc in response to instructions that may be issued by the Administrative Ministry from time to time.
- (x) Exercising financial powers as Head of Department under Rule 13(2) of Delegation of Financial Power Rules, 1978 of Central Government and administrative powers necessary to administer, direct and control the affairs and funds of the Institute in keeping with the plans and approvals of the Executive Council in carrying out the objectives of the Institute as set-forth in the MoA.
- (xi) Arranging the selection of Group A & B staff through the Pre-Screening-cum-Selection Committee procedure adopted by MGIRI based on the instructions of DOPT and Selection Committees appointed by EC and make their appointments after approval of the selections made by the above Selection Committees by the Chairman EC and similarly Carrying out the recruitment of Group C / Group D employees through Selection Committees appointed by the Chairman, EC for this purpose.
- (xii) Making ad hoc appointments of persons up to 6 months against existing vacancies against regular sanctioned posts- with the approval of the Chairman, EC.
- (xiii) Appointing consultants / artisans, on contract, at approved rates for periods upto one year, with prior approval of Chairman, EC.
- (xiv) Facilitating appointment of staff for sponsored projects, with prior approval of Chairman EC.
- (xv) Approving exchange of staff deputations, chairs, emeritus fellows, scholars, keeping in view the advantages accruing to the MGIRI and budget limits, with prior approval of Chairman, EC.
- (xvi) Initiating action on all administrative and disciplinary matters of all the employees of the institute keeping in view prescribed procedures in accordance with the CCS (Conduct / Appeal) Rules, 1965 of Central Government. The appointing authority / disciplinary authority / appellate authority under the rules for employees of MGIRI will be as per details in the attached Annexure II. These details may be amended from time to time with the approval of Chairman, EC
- (xvii) Approving the purchases in MGIRI in accordance with the General Financial Rules of the Central Government and carrying out inter-departmental reallocation.

(xviii) Accepting gifts/ donations/ endowments/ bequests/ etc. on behalf of MGIRI from Govt./ non-government/ International agencies etc. without violating the Institute objectives and in accordance with government instructions issued from time to time.

(xix) Carrying out self-generating activities like consultancy works, EDP & technology incubation, training, IPR facilitation, quality guidance, advanced facility support etc. and creating appropriate platforms for this with bank accounts as approved by the EC.

(xx) Collaborating with the relevant agencies for creating an S&T hub for the KVI sector/ MSME and providing the support of Training of Trainers (TOT) to KVIC and KVIB – besides other HRD functions that are relevant.

(xxi) Mobilizing projects, funds and formal collaborations through MOU to realize the entire range of R&D and extension functions indicated in section 3 and 4 of the MOA; in particular enabling the networked functioning of MGIRI with its interface units located in various advanced S&T Institutions in the country.

(xxii) Supplementing MGIRI funds with self generated funds where budgets support is found to be inadequate.

(xxiii) Exercising such other powers and perform such other duties as may be specifically prescribed / assigned by the EC or GC.

25.Sources of Funds:

The funds of the institute shall consist of the following:

- a) Admission and membership fees.
- b) Grants made by Govt. of India / KVIC / Other agencies.
- c) Contribution from other sources.
- d) Income from investments.
- e) Receipts of the Institute from other sources.

26.Utilisation of Funds:-

All income and property of the institute, however, derived, shall be applied towards promotion of the aims and objects thereof as set forth in the Memorandum of Association. No portion of the income and property of the Institute shall be paid or transferred, directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profit, to the persons who at any time are/or have been members of the institute or to any of them or to any persons claiming through them, provided that nothing herein contained shall prevent the payment of remuneration to any members thereof or other persons in return of any services rendered to the Institute.

27. Audit of Accounts:

The Chartered accountant approved by the GC shall audit the accounts of the Institute. The accounts shall be further subject to audit by the comptroller & Auditor General of India (C & AG)

A copy of the annual statement of accounts duly audited by Chartered Accountant shall be furnished to the Govt. of India (Ministry of MSME) on the 31st July, every year along with utilization certificate duly certified by the Auditors to the effect that the grants received from Government of India have been spent for the purpose for which the same was / were given.

28. Operation of Bank Accounts:

The Executive Council of the Institute shall decide the manner in which the Bank Account of the Institute shall be operated.

- a) The institute shall maintain proper accounts and other relevant records and prepare an annual statement of accounts in such form as may be prescribed by Auditors.
- b) Deleted

29. List of Members to be Filed:

Once in every year a list of office bearers and members of the Executive Council of the Institute shall be filed with the Registrar of societies, as required under Section 4 of the Societies Registration Act, 1860 (Act No. XXI of 1860).

30. Legal Proceedings:

The Institute may sue or be sued in the name of the Director of MGRI as per provisions laid down under section 6 of the Societies Registration Act, 1860 (Act No. XXI of 1860).

Any litigation against MGRI shall be within the jurisdiction of Nagpur Bench of Mumbai High Court.

31. The Property of the Institute:

The movable/immovable property belonging to the Institute shall be vested in the name of the Institute.

32. Amendment:

Any amendment in the Memorandum of the Association of Rules and Regulations shall be carried out in accordance with the procedure laid down under Section 12 & 12-A of the Societies Registration Act, 1860 (Act. No. XXI of 1860).

33.Dissolution and Adjustment of Affairs:

The Institute shall be dissolved as per provision laid down under Section 13 & 14 of the Societies Registration Act 1860 (Act. XXI of 1860).

34.Application of the Act:

All the provisions under all the sections of Societies Registration Act 1860 (act. No XXI of 1860) shall apply to the institute.

Certified to be true copy of the Rules and Regulations of the Society / Institute viz Mahatma Gandhi National Institute for Rural Industrialization.

ANNEXURE I

SCHEDULE

{CCS (CCA) Rules, 1965 for MGIRI Employees}}

TABLE SHOWING DESCRIPTION OF POST UNDER REGULAR ESTABLISHMENT, APPOINTING AUTHORITY, AUTHORITY COMPETENT TO IMPOSE PENALTIES AND APPELLATE AUTHORITY IN RESPECT OF THE POSTS OF MGIRI, WARDHA.

S No	Description of Post* With pay scales**	Appointing Authority	Authority Competent to impose penalties which it may impose under the CCS (CCA) Rules, 1965		Appellate Authority
1	2	3	4	5	6
1.	Deputy Director Rs. 16,400-20,000	Chairman Executive Council	Chairman Executive Council,	Major Penalties	Executive Council
2.	Principal Scientific Officer Rs. 12,000-18,300		Director	Only Minor Penalties	Chairman Executive Council
3.	Senior Scientific Officer Rs. 10,000-15,200				
4.	System Manager Rs. 7500-12000	Director	Director	Major Penalties	Chairman Executive Council
5.	Foreman Rs. 5500-9000	Director	Dy. Director	Only Minor Penalties	Director
6.	Sr. Mechanic Rs. 4500-7000		Dy. Director	All Penalties	Director
7.	Tech. Assistant Rs. 4500-7000				
8.	Mechanic Rs. 4000-6000				
9.	Sr. Lab Assistant Rs. 4000-6000				
10.	Lab Assistant Rs. 4000-6000				

*Note 1: (i) Other posts created like Administrative Posts, S&T and group 'D' staff etc., in future, in MGIRI will be added in this Schedule appropriately.

(ii) Officials taken on deputation /transfer/ loan from other organizations like KVIC etc., will also be governed under this Schedule for MGIRI employee, according to their corresponding pay scales.

** Note 2: Pre-revised Pay scales (Pre-6th CPC)