

No. D-13012(1)/2013-GA
Government of India
Ministry of Micro, Small and Medium Enterprises

Udyog Bhavan, New Delhi
8th August, 2013

To,
As per list attached

Subject: Award of Contract for supply of cut flowers ,indoor plants and flower bouquets etc. in the Ministry of MSME for the year 2013-14 - regd.

Sir,

I am directed to invite rate quotations for Award of Contract for supply of cut flowers ,indoor plants and flower bouquets etc. in the Ministry of MSME for the year 2013-14 w.e.f 1st September, 2013 to 31st August, 2014. The items for which the contract has to be awarded are as under:-

S. No.	Name of the Item	Rate (Rs.)
1.	Flower arrangement(10 Stick)	per arrangement per change
2.	Flower arrangement(15 Stick)	per arrangement per change
3.	Round flower arrangement(40 Stick)	per arrangement per change
4.	Indoor plants (Big)	per plant per month
5.	Indoor plants (Small)	per plant per month
6.	Wreath	per wreath
7.	Flower Bouquet (30 Red/Yellow Rose)	per bouquet
8.	Flower Bouquet (60 Red/Yellow Rose)	per bouquet
9.	Lilly Carnation,& Orchid	per bouquet

Tenderer for the said tender should have at least two years relevant experience in any Central Government Department/Organization and the firm should have an annual turnover of Rs.5 lakh or above. The firm applying for the tender must have carried out similar work in Government Department/Organization during each of the past two years.

The firm while applying in the tender should deposit an amount of Rs.40,000/- (Rupees Forty thousand only) as EMD in form of DD/Bankers Cheque favouring DDO, Ministry of Micro, Small & Medium Enterprises, New Delhi. Quotation without the EMD of Rs.40,000/- will summarily be rejected.

Bouquet may be required at a short notice at any time including odd hours on any day (including holidays) to be delivered at Udyog Bhavan or at Hon ble Ministers Residence in New Delhi . The delivery of this must be ensured within one hour of order. No extra charges will be paid for this. In case of non delivery/supply, bouquet would be purchased from the market at the cost of tenderer and contract liable to be cancelled. Tenderer should have a shop/office. This can be verified by the Ministry, if desired.

Cont-2/-

The Ministry of MSME, reserves the right to reject any quotation in whole or in part without assigning any reason thereof.

The offer/tender should be submitted with the following:-

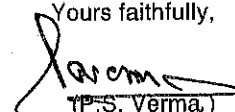
1. Name, Address and Telephone numbers of the Firm.
2. Annual Turnover of the Firm to be supplemented by duly audited Balance sheets of the Last three Financial Years.
3. A copy of the PAN Card.
4. Details of Past Experience along with proof.
5. Name of the Proprietor and his home address:
6. Name of the plants /quality of plants supplied in government offices alongwith requisite certificate to this effect issued by the concerned office:
7. A certificate from the firm that it has got its own Nursery. This may or may not be verified by this Department as per administrative convenience.

The Flowers should be Orchid, Bird of Paradise, Haliconia, Authurium, Zinger, Lilly Carnation, Astomria, Zeberra, Spider, Mukara, Estoma, Tiger Orchid, Irish Rose and similar other good quality flowers.

The contract would be for a period w.e.f 1st September, 2013 to 31st August, 2014. However, the contract can be terminated at any point of time without assigning any reason if the services are not found satisfactory. It will be solely on the discretion of the Ministry. Interested parties may submit their rate quotation in a sealed envelope super-scribing Quotations for supply of cut flowers, indoor plants and flower bouquets etc. addressed to the Under Secretary (GA), Ministry of MSME, Room No.429-D, Udyog Bhavan, New Delhi-11 latest by 3.00 P.M on 27th August, 2013 along with earnest money deposit of Rs. 40,000/- (Rupees Fourty thousand only) in the form of Demand Draft in favour of DDO, Ministry of Micro, Small and Medium Enterprises.

Quotations without earnest money deposit of Rs. 40,000/- (Rupees Fourty thousand only) will not be considered. The quotations will be opened on 27th August, 2013 at 3.30 P.M in Room No. 429-D, Udyog Bhavan in the presence of such tenderers who wish to be present.

Yours faithfully,



(P.S. Verma)

Under Secretary to the Govt. of India

Copy to: NIC, M/o MSME, for placing the quotation on the web site of the Ministry