

**D-18016(3)/2014-GA**  
**Government of India**  
**Ministry of Micro, Small and Medium Enterprises**  
**(General Section)**

Udyog Bhavan, New Delhi  
Dated 7<sup>th</sup> July, 2014

To  
As per List attached

**Subject: Invitation for the rate quotation for award of Annual Maintenance Contact of FAX machine in the Ministry of Micro, Small and Medium Enterprises for the year 2014-15. Regarding.**

Sir,

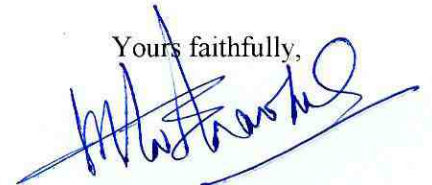
I am directed to invite rate quotations for award of annual Maintenance contract for Fax Machine in the Ministry of MSME for the year 2014-15 (w.e.f 1<sup>st</sup> August , 2014 to 31<sup>st</sup> July.2015 ) You are ,therefore, requested to give your rates for Maintenance Various Fax machines indicated as below :-

Sl.No.	Particulars of FAX	Rate(Rs.)
1.	Canon L-140	
2.	Samsung SF-565P	
3.	HP L1580 Multifunction	
4.	HP L7288 Multifunction	
5.	HP 6208 Multifunction	
6.	Samsung -4521 Multifunction	
7.	Panasonic	
8.	HP - C-309 Multifunction	
9.	HP -139F Multifunction	

Taxes if any must be quoted failing which no amount would be paid towards Tax. The contract would be for one year w.e.f 1<sup>st</sup> August , 2014 to 31<sup>st</sup> July.2015 but can be terminated by the Ministry at any point of time if the services are not found satisfactory without assigning any reason. It will be solely on the discretion of the Ministry.

You may, therefore, if interested, send your quotation to the Under Secretary (GA), Ministry of MSME, Room No. 49, Udyog Bhavan, New Delhi-11 latest by 2.30 P.M. 1<sup>st</sup> 25<sup>th</sup> July, 2014 along with earnest money deposit of Rs. 5,000/- (Rupees Five thousand only) in the form of Demand Draft in favour of DDO, Ministry of MSME. The quotations will be opened on the same day at 3.00 P.M. in Room No. 429-D, Udyog Bhavan, New Delhi in the presence of such tenders who wish to be present. The firm should furnish an undertaking that it is not black listed by any Government Origination/ agency.

Yours faithfully,



( M.L. Sharma )

Under Secretary to the Government of India

Tel:- 23063293

Copy to: NIC, M/o MSME, Nirman Bhavan for placing the quotation on the web site of the Ministry