

**File No.D-21013(13)/06-GA**  
**Government of India**  
**Ministry of Small Scale Industries and**  
**Ministry of Agro & Rural Industries**  
**(G.A. Section)**

Udyog Bhavan, New Delhi  
Dated 15<sup>th</sup> January, 2007

**Subject : Annual contract for supply of toners and cartridges in Ministry of SSI & Ministry of ARI.**

Sir,

I am directed to say that Ministry of Small Scale Industries & Ministry of Agro and Rural Industries invites sealed quotations for supply of toners and cartridges. The details of the items are given in the [enclosed sheet](#). The total value of the purchase in a year may be about Rs. 8 - 10 lakhs approx. The tender offers in sealed covers should be submitted to the undersigned on or before 29.1.07 along with earnest money deposit of Rs. 30,000/- (Rs. Thirty thousand) only in the form of a Demand Draft/FDR in favour of DDO, Ministry of Small Scale Industries & Agro and Rural Industries. **The tenders would be opened on 31.01.07 at 3.00 P.M. in room No. 256-A, Udyog Bhawan.** The terms and conditions are as under:-

1. The contract will be for one year but can be terminated at any time without assigning any reason. Taxes, if any may be quoted separately, failing which no amount towards any tax will be paid.
2. Only those firms may send their quotations who are the Registered Supplies Resellers (RSRs) / dealers of HP for supply of toners and cartridges. A certificate to this effect may be enclosed with the quotations.
3. The financial status of the firms and the past experience may also kindly be indicated, separately.
4. The Contractor will be required to contact the General Administration of this Ministry every day to take orders for supply of toners and cartridges items.
5. All items will be carried out on the basis of only written orders from the Ministry from time to time.
6. The successful contractor will have to deposit Rs. 60,000/- (Rs. Sixty Thousand) only in advance as security deposit in the form of a DD/FDR in favour of DDO, M/o SSI & ARI to be retained during the currency of the contract.
7. In case of violation of the above terms of the contract, the security deposit would be forfeited.
8. The Ministry is not bound to accept the lowest rate and reserves the right to reject any/all offers without assigning any reasons.
9. The earnest money deposit will be returned after the contract has been finalized and contractor selected.

Continue ...

Accordingly, you may, if interested, send your quotations in sealed covers to the undersigned on or before 29.01.07 along with earnest money deposit of Rs. 30,000/- (Rs. Thirty thousand) only in the form of DD/FDR in favour of DDO, Ministry of SSI & ARI

Yours faithfully

Sd/-

(P.S. Verma)

Under Secretary to Govt. of India

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**RATE LIST OF TONER AND CARTIDGES**

<b>S.No.</b>	<b>ITEM</b>	<b>RATE</b>	<b>VAT</b>
1.	CARTIDGE FOR CANON FAX MACHINE (FOUR IN ONE)		
2.	CARTIDGE FOR SHARP FAX MACHINE(FO 29 DC CN)		
3.	HP DESKJET CARTIDGE 852 NO. BLACK		
4.	HP DESKJET CARTIDGE 855 NO. COLOUR		
5.	HP DESKJET CARTIDGE FOR 3420 PRINTER BLACK		
6.	HP DESKJET CARTIDGE FOR 3420 PRINTER COLOUR		
7.	HP DESKJET CARTIDGE FOR 5550 PRINTER COLOUR		
8.	HP DESKJET CARTIDGE FOR 640C PRINTER (BLACK)		
9.	HP DESKJET CARTIDGE FOR 640C PRINTER (COLOUR)		
10.	HP DESKJET CARTIDGE FOR 695 CCI PRINTER BLACK		
11.	HP DESKJET CARTIDGE FOR 695 CCI PRINTER COLOUR		
12.	HP DESKJET CARTIDGE FOR 840C PRINTER (COLOUR)		
13.	HP DESKJET CARTIDGE FOR 840C PRINTER (BLACK)		
14.	HP LASERJET TONER CARTIDGE FOR 1010 PRINTER		
15.	HP LASERJET TONER CARTIDGE FOR 4000 SERIES		
16.	HP LASERJET TONER CARTIDGE FOR C-4092 A		
17.	HP LASERJET TONER FOR 03F PRINTER		
18.	HP LASERJET TONER FOR 1160 PRINTER		
19.	HP LASERJET TONER FOR 4050PRINTER		
20.	HP LASERJET TONER FOR 6 L PRINTER		
21.	HP LASERJET TONER CARTIDGE FOR 1000SERIES		
22.	HP LASERJET TONER CARTIDGE FOR 49 A PRINTER		
23.	SAMSUNG 1210 M LASER TONER		
24.	HP BLACK LASERJET TONER CARTIDGE FOR 2550L		
25.	HP COLOUR LASERJET TONER CARTIDGE FOR 2550L		
26.	HP BLACK LASERJET TONER CARTIDGE FOR 2600n		
27.	HP COLOUR LASERJET TONER CARTIDGE FOR 2600n		
28.	HP LASERJET TONER CARTIDGE FOR 1015 SERIES		
29.	HP LASERJET TONER CARTIDGE FOR 1022 SERIES		
30.	HP TONER CARTIDGE FOR OFFICEJET 6208 SERIES		
31.	SAMSUNG 1210 M LASER TONER		
32.	TONER CARTIDGE FOR SAMSUNG FAX (SF 565P)		
33.	TONER CARTIDGE FOR TOSHIBA E-STUDIO 200		
34.	TONER CARTIDGE FOR TOSHIBA E-STUDIO 285		
35.	TONER CARTIDGE FOR TOSHIBA E-STUDIO 3511 COLOUR		
36.	TONER CARTIDGE FOR TOSHIBA FAX (50 F)		